

Scott County Secondary Roads
950 E. Blackhawk Trail
Eldridge, Iowa 52748
(563) 328-4170 • Fax (563) 285-5758
<http://www.scottcountyiowa.com/roads>



ADOPT-A-ROAD PROGRAM APPLICATION FORM

SPONSOR INFORMATION:

Name of Sponsor (Specify Organization, Group, or Individual)

Mailing Address (Street, PO Box, City, State, Zip Code)

CONTACT PERSON:

Name: _____

Address: _____

City: _____

Phone #: _____

SECOND CONTACT PERSON:

Name: _____

Address: _____

City: _____

Phone #: _____

Describe, in detail, where the exact section of road that you are requesting is located within the County. (Please be aware that you may be assigned a section of road that was previously “adopted” by another group.) If you are requesting a particular road-way, please include the following information in the description:

- * The exact distance, in miles or fractions thereof, that the roadway is located from at least two incorporated areas,
- * The section, township, and range in which the roadway is located,
- * The name of the road on which the adoption will be taking place (if the road is unnamed, please state that in your description),
- * and, any other information which might help the county more easily identify the exact section of roadway for which the adoption is requested.

List any affiliation which the organization, individual, or group requesting the adoption has with any elected or appointed official of Scott County:

Has the organization, group or individual requesting the adoption ever applied for an adoption of a roadway in the past, either in Scott county or another governmental jurisdiction?

Yes _____ No _____

If yes, was this adoption granted and where? If it was not granted, what reasons were given for the denial? Please be as specific as possible:

Approximately how many individuals will be involved with the bi-annual clean up work along the roadside? _____.

The attached sheets highlight the Scott County Adopt-A-Roadway Guidelines. By signing this application form, the applicant certifies that he/she has read the attached Scott County Adopt-A-Roadway Guidelines and agrees to all of the terms and conditions set forth in these documents. The applicant further certifies that if he/she is signing on behalf of a group or organization, he/she is an authorized agent of that group or organization and has the permission of that group or organization to sign this application. Finally the applicant certifies, to the best of his/her knowledge, that all of the information contained in this application is truthful and accurate.

Applicant Signature

Date

Applicant PRINTED Name

Title of Applicant

Please mail or drop off application to:
950 E. Blackhawk Trail, Eldridge, Iowa 52748

RESPONSIBILITIES OF COUNTY AND SPONSOR

SHARED RESPONSIBILITIES BETWEEN THE COUNTY AND THE SPONSOR

The County and the sponsor will share the following responsibilities:

- * develop a brief work plan outlining the method by which the program will be implemented.
- * Secure media coverage for the program and sponsor activities.
- * Cooperate in an effort to create public awareness and support for the program.
- * Coordinate in conducting one informational and safety meeting, prior to any roadway work being completed.

SPONSOR RESPONSIBILITIES

The sponsor shall be responsible for the following:

- * Conducting at least two safety meetings per year. All participants must attend a safety meeting conducted by the sponsor before participating in any roadside activity.
- * Perform the bi-annual clean up work as outlined in the work plan.
- * Advising Scott county 24 hours in advance when litter bags are needed or when filled bags are going to be left along the road.
- * Obtaining the required supplies and materials from the Secondary Road Department, 950 E. Blackhawk Trail, Eldridge, during regular business hours, Monday through Friday, 7:00 AM - 3:30 PM.
- * Insuring participants 15 years of age and younger are furnished adequate supervision by one or more adults.
- * Setting up or unfolding traffic control signs when the sponsor is on the roadside and closing or removing them after work has been completed.
- * Placing filled trash bags adjacent to the Adopt-A-Roadway sign for pickup and disposal by the County.
- * Returning unused materials and supplies furnished by the County within one week following the cleanup.

SCOTT COUNTY RESPONSIBILITIES

The County will be responsible for:

- * Erecting a sign at each end of the adopted section with sponsor(s)'s name and acronym displayed.
- * Providing reflective vests, trash bags, gloves and safety literature.
- * Removing filled trash bags.
- * Coordinating publicity efforts with the sponsor(s) for local media coverage.
- * Removing large, heavy, or hazardous items when found on an adopted roadside.

PROCEDURES FOR ROADWAY ADOPTION

1. All applications are subject to approval by the Scott County Engineer.
2. Upon approval of a sponsorship request, the County will erect signs identifying the sponsoring group and work with the group to coordinate publicity efforts.
3. The sponsor then arranges to obtain safety vests and other necessary materials from the County and conduct the required safety meeting prior to any work being done.
4. Following the completion of the agreement period, the County Board of Supervisors will present the sponsoring group with a certificate recognizing the work which has been completed.