



Tenant Questions: (563)-326-8625
 Email: sheriff@scottcountyiowa.gov
 General: (563)-326-8643
 Email: planning@scottcountyiowa.gov
 600 W. Fourth Street
 Davenport, Iowa 52801-1106

RENTAL PROPERTY PERMIT APPLICATION AND REGISTRATION

All multi-family rental units must be registered with Scott County. Please complete the following information and return to the Scott County Sheriff's Office. Copies may be made for additional buildings. For property owned by a company or LLC, the name and contact of a **person** is required. Property registrations that do not include the **name, phone number and contact information** for a **person** are invalid and will be considered a violation of the Scott County Housing Code. If changes in ownership or property managers occur, the updated information must be provided within 30 days. A separate registration form is required for EACH BUILDING containing rental dwelling units.

Check One: New Rental: Annual Renewal: No Longer Rental:

Building Address: _____

Business Name: _____

(Ie, Best Rentals, Premier Apartments, etc...)

Number of Units **in this building**: _____ Number of **Buildings** in this complex: _____

Please list the residential unit numbers: _____
 (Ie: 1A, 1B, 2A, 2B- 101, 102,201,202 etc...)

Property Owner:

Name: _____ PHONE: _____

Address: _____ E-MAIL: _____

City: _____ State: _____ Zip Code: _____ - _____

If owners name is a business, provide the name of the contact person who is NOT the on site manager. If the Property Owner listed above is the primary contact persons name, this section is not required.

Name: _____ PHONE: _____

Address: _____ E-MAIL: _____

City: _____ State: _____ Zip Code: _____ - _____

Property Manager: (If different than the owner listed above)

Name: _____ PHONE: _____

Address: _____ E-MAIL: _____

City: _____ State: _____ Zip Code: _____ - _____

In the event violations of law occur on a rental property, contact and legal notices will be made based on the information provided on this form.

SCOTT COUNTY SHERIFF OFFICE

TENANT BACKGROUND CHECK

Name: Last _____ First _____ Middle Initial _____

Social Security #: _____ - _____ - _____ D.O.B. _____/_____/_____

Phone: _____ Alternate Phone: _____

Current Address: _____

Street # City State Zipcode
Rent: [] Own: [] Living with Family Member: []

If Renting, Name of Current Landlord: _____ Phone: _____

List all aliases: _____

List any co-applicants: _____

List any children who will be living in the household.

Child 1: _____ Child 2: _____ Child 3: _____

D.O.B.: _____ D.O.B.: _____ D.O.B.: _____

Child 4: _____ Child 5: _____ Child 6: _____

D.O.B.: _____ D.O.B.: _____ D.O.B.: _____

Current Employer: _____

Address: _____ Phone: _____

Street # City State Zipcode

Please list any additional information you feel is relevant: _____

I authorize the release and verification of all information needed to complete a full background report including criminal and consumer credit report.

Applicant (Print Name) Date

Applicant (Signature) Date

NOTE: * All fields must be completed in full or request will not be processed.*****

This information is being provided at the request of Landlord and Landlord agrees that the decision to rent is the Landlord's SOLE decision. The Scott County Sheriff Office is not an agent of Landlord nor does it guarantee or warrant the character or suitability of a tenant. Scott County is simply providing information requested.

Property Agent Date

Name of Property

Property Address

Phone # Fax #